CIRCLES OF CARE INC.

Your Choice for Quality Behavioral Healthcare Services

HIPAA Certification & Annual Renewal Update

We are making some changes to the HIPAA certification process for individuals who bring AA/NA meetings into Twin Rivers Treatment Center.

Moving forward, HIPAA certifications will be valid for one year and must be renewed annually. HIPAA certification classes are held on the first Thursday of each month.

We understand that this annual renewal requirement is a new change and was not previously anticipated. Because of this, we will allow a grace period for individuals who are currently due for recertification.

What Do I Need to Do?

If you were certified in September 2025 or earlier:
Your certification is currently due for renewal. Please plan to attend an upcoming HIPAA class to complete your recertification. You will not be refused entry during the grace period; however, we strongly encourage you to recertify as soon as possible.

If you were certified between October 2025 and August 2026:
Your certification will need to be renewed one year after your initial certification. For example, if you completed the HIPAA class in November 2025, please plan to attend the November 2026 class.

If you are completing HIPAA certification for the first time:
Beginning with the September 2026 class, you will receive a HIPAA Certification Card when you complete the certification process. Your certification will be valid for one year and must be renewed annually.

HIPAA Certification Cards

Beginning in **September 2026**, we will be using HIPAA Certification Cards to verify current certifications.

If you completed your HIPAA certification anytime from September 2025 through August 2026, please request a certification card from staff and write the following information on your card:

400 E. Sheridan Road
Melbourne, Florida 32901
(321) 722-5200
FAX: (321) 722-5230

- Your first and last name
- The month and year you completed your most recent HIPAA certification

Anyone completing a new certification or recertification beginning in September 2026 will receive a card at the time of certification. Certification cards will be available on/after the first Thursday of September.

When you renew your HIPAA certification, you will receive an updated card reflecting your new certification date.

When Arriving for a Meeting

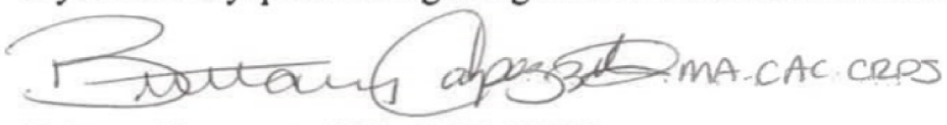
Once the new card process begins, please present your HIPAA Certification Card along with your photo ID at check-in for verification before entering TRTC.

During the transition to the new process, you may continue to bring AA/NA meetings into the unit while obtaining your certification card or completing a required renewal.

We understand that these are new requirements and appreciate your patience and cooperation as we transition to the annual certification process. Thank you for your continued commitment to bringing AA/NA meetings and recovery support to our clients.

Questions?

If you have any questions regarding the new certification or renewal process, please contact:



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